

Foreign Language Educators of New Jersey 2009 – 2010 Professional Development Registration Form

Print Name:
Full Home Address:
Home Telephone:
Email:
School / District:
Language Taught:
Level: Elementary Middle High School Higher Supervisor

Registration is limited and will be on a first received, first eligible basis. An e-confirmation will be sent to all registrants who provide an email address. If you wish a printed confirmation, a stamped, self-addressed envelope must be included with this registration form.

Select	Workshop Description	Date	Price
1, 2	Two-part New Standards Workshop Series: (I) Putting NJ Standards into Action (II) Theories and Applications into Practice at NJPSA, Monroe Twp.	10/23/09 1/8/10	\$250 for both sessions (same price for members and non-members)
1	New Standards Workshop (Part I only): Putting NJ Standards into Action at NJPSA, Monroe Twp.	10/23/09	\$135 (for part I only) (same price for members and non-members)
2	New Standards Workshop (Part II only) Theories and Applications into Practice at NJPSA, Monroe Twp.	1/8/10	\$135 (for part II only) (same price for members and non-members)
3, 4	Two-part Workshop on Assessment: (I) Empowering Students through Assessment (II) Oral Proficiency...How to Develop	12/4/09 2/5/10	SOLD OUT
3	Workshop on Assessment (Part I only) Empowering Students through Assessment: The Role of feedback	12/4/09	SOLD OUT
4	Workshop on Assessment (Part II only) Oral Proficiency Development... How Do Teachers Do It?	2/5/10	SOLD OUT
5,6	Two-part Workshop on Assessment: (I) Empowering Students through Assessment (II) Oral Proficiency...How to Develop at PSE&G Conference Center, Edison	5/3/10 5/21/10	\$175 for series for FLENJ members \$250 for series for non-members (membership verified at time of registration)
5	Workshop on Assessment (Part I only) Empowering Students through Assessment: The Role of feedback at PSE&G Conference Center, Edison	5/3/10	\$100 part I only for FLENJ members \$135 part I only for non-members (membership verified at time of registration)
6	Workshop on Assessment (Part II only) Oral Proficiency Development... How Do Teachers Do It? at PSE&G Conference Center, Edison	5/21/10	\$100 part I only for FLENJ members \$135 part I only for non-members (membership verified at time of registration)
7	All Regions Final 2009-10 Roundtable – Technology in the 21st Century Classroom at NJPSA, Monroe Township	5/7/10	\$135 Registration (same price for members and non-members)

Mail this registration form along with your check, money order or purchase order (payable to FLENJ) to the following address:

Richard Cayea
FLENJ
22 Sycamore Way
Hamilton Square, NJ 08690-2115

Questions: flenjmembers@aol.com

(See Over)



IMPORTANT INFORMATION REGARDING REGISTRATION / PAYMENTS

If you provide an email address, you will receive an e-confirmation with workshop details and directions.

FLENJ is a registered NJ provider of Professional Development Hours

Purchase Orders:

Please check with your purchasing department to make sure that your purchase order and registration forms have been mailed in a timely manner. To determine if your PO has arrived, send a message to: flenjmembers@aol.com. Purchase orders will not be accepted on site as a form of payment (spring conference only).

Membership:

If you are unsure of your membership status, contact the workshop registration coordinator (flenjmembers@aol.com) prior to submitting your registration. This will avoid a delay in processing due to incorrect pricing. If multiple names are being registered on a purchase order, each attendee's membership status needs to be verified prior to submitting the purchase order. Failure to do so may result in incorrect pricing which will delay the registration of all names listed.

Students:

There is no student pricing for these workshops.

Refunds:

All refund requests must be received in writing one week prior to the conference date. Refund requests received after this date will be reviewed by FLENJ on a case by case basis. Refund requests will be subjected to a \$25 processing fee to cover the cost of pre-ordered meals, etc. No refund requests will be accepted after the event has occurred. Teachers unable to attend a scheduled event are encouraged to find another teacher to take their place. If the replacement teacher is not a member of FLENJ, the price difference must be paid at the workshop.

Returned checks:

Any cost incurred by FLENJ because of stopped payment or NSF checks will be billed to the teacher/school.

Unpaid bills:

Workshop registration materials from teachers/schools/districts with out-standing purchase orders for payment for prior workshops will not be accepted until all financial obligations are paid.

Questions:

If you have any questions about these workshops, registration, or payments please contact the workshop registration coordinator at flenjmembers@aol.com.